

# AUSTRALIAN CRIME PREVENTION COUNCIL



Telephone (075) 35 5327

Secretariat,  
Australian Crime Prevention Council,  
P.O. Box 147,  
Broadbeach, Qld. 4217  
14th May 1979.

Ref: 6.2.1/8

## General Circular

To ALL known Financial Members  
of the Australian Crime Prevention Council.

RE: CALLING OF NOMINATIONS FOR CERTAIN OFFICE  
BEARERS — AUSTRALIAN CRIME PREVENTION  
COUNCIL — BIENNIAL ELECTIONS

1. The attached Explanatory Notes, extracted in part from Minutes of the last occurring Management Committee Meeting (of 27.1.79) touch upon procedural requirement to be adopted during the forthcoming biennial election of office bearers for the Council and should be found to be self explanatory.
2. **Nominations are now called for the following office bearers:**
  - (1) PRESIDENT
  - (2) VICE-PRESIDENT
  - (3) VICE-PRESIDENT
  - (4) HON. SECRETARY
  - (5) HON. TREASURER.
3. Nomination forms covering referenced positions are attached to this circular and it is confirmed to recipients that each and any nomination for any of the positions as outlined in paragraph 2 above **shall carry the signature of the nominee and the signature of the nominator and seconder.**
4. Nominations **WILL CLOSE** and should be in the hands of the undersigned **by no later than 4 p.m., MONDAY, 18th JUNE 1979**, thus allowing for preparation of and postage of Ballot Papers to all known Financial Members of the Council and which will be posted out from this office by no later than Saturday, 24th June 1979, thus allowing for same to be posted back to the Returning Officer to be received by him at no later than 1200 hours, Monday, 30th July 1979, and which will be the official time and date postal ballot for this forthcoming election of Office Bearers will close.

J. H. PURCELL  
Returning Officer,  
Executive Director

ATTACHMENT "A"

## EXPLANATORY NOTES

A.C.P.C. ELECTIONS — OFFICE BEARERS 1979-1981

(Extract from portion of Item 10, page 10, of Management Committee Minutes of 27th January 1979.)

Biennial elections of A.C.P.C. Office Bearers are constitutionally required to take place during the Tenth Biennial Conference of the Council (13th to 18th August 1979) to be held Hobart, Tasmania.

At the forthcoming election all \*Officers shall be elected by **postal ballot**. The remaining eight Executive Members (one of whom shall be from each State of the Commonwealth, the A.C.T. and the Northern Territory) shall be elected by the appropriate Branch at a General Meeting preceeding the Biennial Conference of the Council — the result of such election to be advised to the Secretary of the Council.

\*Officers: President, two Vice-Presidents, Honorary Secretary, Honorary Treasurer.

The procedure now required to be adopted and implemented by our By-laws either by the Hon. Secretary or his delegated officer is as following:

### By-law 15 —

"Nominations shall be called for by the Secretary of the Council three calendar months prior to the date of the commencement of the next biennial conference. Nominations shall carry the signature of the nominee, the nominator and the seconder and shall be received by the Secretary at least eight weeks prior to commencement of the biennial conference. Each candidate for election as an Officer of the Council (except for the President) shall be either an associate or life member of the Council or shall be a representative of an organisational member of the Council."

To allow for "calling of nominations" to be in hands of every known financial member (for 1978/79) (at least) three calendar months prior to commencement of Biennial Conference, such notices will have to be posted out on —

**Monday, 14th May 1979**

All such nominations when returned to the Secretary (or his/her delegated officer) will be required to carry the signature of the nominee, the nominator and the seconder and shall be received by the Secretary (or his/her delegated officer) **at least eight weeks** prior to commencement of the Biennial Conference.

This therefore means that **all** nominations will have to be in the hand of the Secretary (or his/her delegated officer) by no later than —

**Monday, 18th June 1979.**

### By-law 16 provides:

"The Secretary, within 7 days of the close of nominations, shall forward to all members of the Council, advice of each person nominating together with an appropriate form or forms to enable any member to lodge a vote or votes by postal ballot."

The provision of this By-law requires the Secretary to forward to all known financial members advice of each person nominating together with an appropriate form or forms to enable any (financial) member to lodge a vote or votes by postal ballot. Such advice and ballot paper(s) are required to be forwarded to all known financial members within seven (7) days of close of nominations. Such documentation will therefore be required to be posted out to all such known members by the Secretary **at not later than —**

**Saturday, 24th June 1979.**

**By-law 17 provides:**

"All postal ballots shall be lodged with the Secretary of the Council by 12 midday 14 days preceding commencement of the biennial conference and which shall not be opened by the Returning Officer and the count taken in the presence of appointed scrutineers until 5 pm on the day preceding the last day of the biennial conference."

All postal ballot papers shall be received and locked in a sealed ballot box (preferably a Commonwealth Government ballot box as previously used). **No postal ballot paper shall be received or deposited in this ballot box after 1200 hours on the date ballot closes and which shall be —**

**1200 HOURS, MONDAY, 30th JULY 1979**

Ballot box shall remain sealed and locked and shall not be reopened by the appointed Returning Officer and the count taken in the presence of appointed scrutineers until 5 pm on the day preceding the last day of the Biennial Conference, such date being —

**FRIDAY, 17th AUGUST 1979.**

**By-law 18 provides:**

"Postal votes shall be held by the Secretary until closing time referred to in By-law 17 after which such votes shall be opened and counted by a returning officer in the presence of two scrutineers neither of whom shall be standing for election. The Executive Director, or in his absence some other person who shall be appointed by the President, shall be the Returning Officer and who shall appoint the scrutineers."

The Returning Officer,  
Secretariat,  
Australian Crime Prevention Council,  
P.O. Box 147,  
Broadbeach, Qld. 4217.

Address .....  
.....  
.....

(Date) .....

I/We propose the following person(s) for election to the under-mentioned positions on the National Executive of the Australian Crime Prevention Council, such elections to be held during the Tenth Biennial Conference of the Council in Hobart, 13th-18th August 1979.

PRESIDENT: (Full name) .....  
(PLEASE PRINT)  
NOMINATOR: (Full name) .....  
(and usual signature)  
SECONDER: (Full name) .....  
(and usual signature)  
NOMINEE: (Usual signature) .....

VICE-PRESIDENT: (Full name) .....  
(PLEASE PRINT)  
NOMINATOR: (Full name) .....  
(and usual signature)  
SECONDER: (Full name) .....  
(and usual signature)  
NOMINEE: (Usual signature) .....

This By-law is self explanatory inclusive of the fact that the Executive Director, or in his absence some other person who shall be appointed by the President, shall be the Returning Officer and who shall appoint the scrutineers.

**By-law 22:**

"With respect to all policy decision of the Council and the election of officers organisational members shall be represented by one person with the power to register up to five votes whenever a vote needs to be taken and associate, student and life members shall have power to register one such vote."

The provision of this By-law insofar as it pertains to the election of officers makes it clear that **organisational members** shall be represented by one vote (with a voting power of five) and that **associate, student and life associate members** shall have the power to register one vote each. Ballot papers forwarded out will therefore have to be of two distinct colours allowing for organisational membership (which Returning Officer and scrutineers would count as a voting power of five) and a lesser distinctive colour ballot paper for student, associate and life associate members whose ballot paper(s) would be counted as a singular vote.

Most regrettably, our present Constitution does not allow for honorary life members of the Council to lodge any form of vote at this particular election but this anomaly seems to have been taken care of in the new proposed Constitution. (Any such honorary life member who may, however, happen to hold current, 1978/79, financial associate membership would, of course, be entitled to lodge postal vote.)

VICE-PRESIDENT: (Full name) .....  
(PLEASE PRINT)

NOMINATOR: (Full name) .....  
(and usual signature)

SECONDER: (Full name) .....  
(and usual signature)

NOMINEE: (Usual signature) .....

HON. SECRETARY: (Full name) .....  
(PLEASE PRINT)

NOMINATOR: (Full name) .....  
(and usual signature)

SECONDER: (Full name) .....  
(and usual signature)

NOMINEE: (Usual signature) .....

HON. TREASURER: (Full name) .....  
(PLEASE PRINT)

NOMINATOR: (Full name) .....  
(and usual signature)

SECONDER: (Full name) .....  
(and usual signature)

NOMINEE: (Usual signature) .....

(Nominees [other than for the position of President], Nominators and Seconders to any or all proposals are required to be financial members of the Australian Crime Prevention Council for the financial year 1978/79. By-law 23 refers and By-law 15 is also relevant.)

ALL OR ANY NOMINATION FOR POSITIONS ABOVE REFERENCED WILL BE REQUIRED TO BE IN THE HANDS OF THE RETURNING OFFICER BY NO LATER THAN 4 P.M., MONDAY, 18TH JUNE 1979. NOMINATIONS RECEIVED AFTER TIME AND DATE AS STATED WILL NOT BE CONSIDERED.