



**B.A.S. OFFICE PERSONNEL Pty. Ltd.**  
115 PITT STREET, SYDNEY 2000 - Telephone: 232.7111\*

## RECORDS MANAGER/LIBRARIAN Northern Territory near Darwin

On behalf of a leading Mining Co. we are seeking an experienced person who has tertiary qualifications in the field of Records Management, or Archives, Administration, Librarianship, or Information Management.

Eligibility for membership of a professional association in the field of the above is essential.

**Duties:** The successful applicant would develop, implement and maintain a complete Records Management Programme and Classification System and train personnel in the use of Records Management Programme.

**Salary and Benefits:** A 19-day month. Annual air fares to Sydney plus expenses. Negotiable. salary to \$20,000 plus superannuation. On site motel style accommodation at reasonable rental. Zone "A" Tax concessions apply.

Facilities include a modern shopping centre, resident doctor, swimming pool, tennis courts, and licensed clubs.

For confidential interview, please ring **Sandra Greenlees (02) 232 7111**  
**B.A.S. OFFICE PERSONNEL, 115 Pitt Street, Sydney.**

## Wollongong City Council CITY LIBRARIAN

### Salary \$42,000 per annum plus car

Applications are invited and will be received by the undersigned up to 5pm on Tuesday 12th June for the position of City Librarian.

The successful applicant will be required to organise, supervise and promote Council's library services which include the Central Library of Wollongong, a Reference and Children's Library and an Audiovisual Library. In addition there are 13 Branch Libraries, 2 Bookmobiles and extensive Extension Services. Book stock is currently about 420,000.

The successful applicant should demonstrate competence in budget control. At present the Library is operating on a \$2M budget per annum and 70 staff.

Applicants must hold the Registration Certificate of the Library Association of Australia or equivalent.

Salary will be \$42,000 per annum and employment will be in accordance with Council's Industrial Agreement and general conditions. A car is provided in accordance with Council's car policy.

Applicants should set out full details of qualifications and experience and other personal information which may support the application and be accompanied by at least 2 copies of recent testimonials as to character, ability and experience.

Wollongong is an independent city in a pleasant coastal area with a wide range of sporting and recreational facilities. Current population is 180,000. Wollongong also provides tertiary educational facilities comprising a University, Teacher's College and Technical College.

**P.W. Berthold**  
Town Clerk/General Manager  
PO Box 21  
Wollongong East NSW 2500



Library Association of Australia

## ANNUAL GENERAL MEETING

The 45th Annual General Meeting of the Library Association of Australia will be held in Brisbane on Wednesday 29 August 1984.

### AGENDA

1. Notice convening meeting
2. Apologies
3. Minutes of the 1983 Annual General Meeting
4. Presentation of awards
5. Presentation of 1983 Annual Report and Balance Sheet, and Income and Expenditure Account
6. Presentation of supplementary Balance Sheet and supplementary Income and Expenditure Account to 31 July 1984
7. Appointment of auditors
8. General Business (see 3 below)

### Rules of meeting

1. Motions for discussion at the AGM are to be forwarded in writing, in duplicate, to the Executive Director, 376 Jones Street, Ultimo by Friday 13 July 1984. Motions should be signed by the mover either individually or on behalf of a division of the Association. All such motions received will be published in the AGM agenda in the 17 August issue of *InCite* (No. 13).
2. All motions to be put to the AGM must appear in this published agenda.
3. The only items that may be raised under General Business are those of an informal nature, or those that are within the scope of the business already laid down. Motions of a substantial nature relating to items not covered in the notice of the meeting will not be allowed.
4. If an item of urgency arises which is not within the business of the meeting the Chairman has the power to accept it without notice, or rule that due notice must be given.
5. All motions additional to those on the printed agenda and in accordance with 3. above, and amendments, shall be written in triplicate and signed by the movers (forms will be provided), one copy to be delivered to the Chair, the second to the projectionist, the third to the mover.
6. When addressing the Chair, the person desiring recognition will properly identify himself, giving his name and library. Only LAA members may speak.
7. Debate shall be limited to three minutes for each speaker, no speaker may have the floor twice on the same question until all who wish to speak have spoken.
8. Proxies. To be valid proxies must be in the form set out in By-law 15 and in the hands of the General Secretary (Miss Averill Edwards) by 27 August 1984.
9. By general consent, if there be no objection, or by a two-thirds vote, any rule governing the debate may be suspended.
10. The Chairman's rulings on procedural matters may not be debated. The reference for rules and their interpretation by the Parliamentarian will be Joske's *The law and procedure at meetings in Australia and New Zealand*, 6th ed., 1976. A Parliamentarian will be appointed to advise the Chairman on procedure and to assist in determining the results of a poll of members present if necessary.

## Local history 'cycle of despair'

A SMALL ACTION committee of the NSW Friends of the Library (FOTL) has recently published a study of public library, local history society and museum involvement in the local history field. Study conclusions affirm the need for action highlighted in the Horton Report.

The study was funded on the proceeds of the First Increased Funding for Public Libraries Ball, held in late 1978. The report is published as the NSW Branch of the LAA's Occasional Paper No 8, in their local history series.

Accepting that local history involvement is not the sole preserve of public librarianship, the study focussed on three major col-

lecting agencies in three regions of NSW (Murray, Hunter and Central Metropolitan). Conclusions suggest the existence of a local history 'cycle of despair' caused by the inter-relationship of shortages in the areas of funding, trained staff, planning, public support and effective acquisition. Crisis management, unorganised and inaccessible collections further add to the problem.

Although based on the situation in NSW, the writers suspect that conditions are little different elsewhere in Australia. Along with data analysis and interpretation, the writers provide profiles that illustrate the characteristics of local history collections in the respective types of agencies. In addition, regional comparisons are provided. With the aim of stimulating thought and action in the field general conclusions and fifteen wide-ranging recommendations are appended. Copies of the publication, entitled *Rotting History*, are available through the LAA Head Office at a cost of \$12.50, or \$10.00 if you're a member of the LAA. Add \$1.20 for postage.

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John Barclay.

**Libraries: After 1984**  
Come to Brisbane for the combined LAA/NZLA Conference  
27-31 August 1984.