

# KATHERINE HOSPITAL ADVISORY BOARD ORDINANCE 1969

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No. 27 of 1969

An Ordinance to make provision for the  
establishment of a Hospital Advisory Board for  
Katherine and for other purposes

[Assented to 30 September, 1969]

1. This Ordinance may be cited as the *Katherine Hospital* Short title  
*Advisory Board Ordinance 1969.*

2. This Ordinance shall come into operation on a date to Commencement  
be fixed by the Administrator by notice in the *Gazette*.\*

3. In this Ordinance, unless the contrary intention ap- Definitions  
pears—

“member” means a member of the Board;

“the Board” means the Katherine Hospital Advisory  
Board constituted under this Ordinance;

“the Director of Health” means the person for the time  
being holding, or performing the duties of, the  
office of Commonwealth Director of Health for  
the Northern Territory;

“the Medical Superintendent” means the person for  
the time being holding, or performing the duties  
of, the office of Medical Superintendent of the  
Katherine Hospital;

“the Minister” means the Minister of State for Health;  
and “the Hospital” means the hospital at Katherine.

4.—(1.) For the purposes of this Ordinance there shall be Constitution  
the Board  
a Board, to be known as the Katherine Hospital Advisory  
Board, which shall consist of—

(a) the Medical Superintendent; and

(b) six other members, one of whom shall be a medical  
practitioner who is registered under the *Medical  
Practitioners Registration Ordinance 1935-1967*  
and resides and practises as a private medical  
practitioner in Katherine or, if no such medical  
practitioner is available to be a member, any  
other medical practitioner who is so registered  
and resides in Katherine.

\* The date fixed was 12 November, 1969 (see *Northern Territory Government Gazette* No. 46 of  
12 November, 1969, page 361).

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(2.) The members specified in paragraph (b) of the last preceding sub-section shall be appointed by the Administrator in Council.

(3.) Where an appointed member who is a medical practitioner registered under the *Medical Practitioners Registration Ordinance 1935-1967* ceases to reside in Katherine he ceases to be a member.

(4.) Subject to the last preceding sub-section and to sections 7 and 8 of this Ordinance, an appointed member holds office for three years.

(5.) In this section "appointed member" means a member appointed by the Administrator in Council.

Appointment  
of members

5.—(1.) The first appointment of members of the Board shall be made within twenty-eight days from the commencement of this Ordinance and the Administrator shall, by notice in writing to each member of the Board, appoint a time and place for the first meeting of the Board.

(2.) The time so appointed shall be within fourteen days from the date of the appointment of the member last appointed to the Board.

(3.) At the first meeting, the Board shall elect—

- (a) a Chairman, who shall hold office until the Board elects a new Chairman; and
- (b) a Deputy Chairman, who shall hold office until the Board elects a new Deputy Chairman.

(4.) The Chairman of the Board shall preside at all meetings of the Board at which he is present.

(5.) In the event of the illness or absence of the Chairman, the Deputy Chairman shall have and may exercise all the powers and functions of the Chairman.

(6.) In the event of the absence of the Chairman of the Board and Deputy Chairman of the Board from a meeting of the Board, the members present shall appoint one of their number to preside at that meeting.

(7.) At meetings of the Board, four members shall form a quorum, and the Chairman, Deputy Chairman or person acting as Chairman at any particular meeting, has a deliberative vote and, in the event of an equality of votes, also has a casting vote.

(8.) The absence of any member from a meeting of the Board shall be reported by the Chairman to the Administrator.

(9.) Every member present at any meeting of the Board shall vote on all questions put to the meeting; but if all the members are not present at the meeting, any two members may request that the question be deferred for determination by a full meeting of the Board and the question shall then be deferred until the next meeting of the Board.

(10.) Where any question has been so deferred, a notification of the fact shall be sent to each member, and every member who has received the notification shall attend the next meeting or submit to the Board a reasonable explanation of his failure to attend.

(11.) Minutes of the proceedings of all meetings of the Board shall be kept by the Secretary to the Board, and copies of minutes relating to each meeting shall be transmitted by the Chairman to the Administrator as soon as practicable after the meeting is held.

6.—(1.) The first meeting of the Board shall be held at the time and place appointed by the Administrator in accordance with the last preceding section. Meetings

(2.) Subject to the last preceding section and section 12 of this Ordinance—

(a) the Chairman shall appoint a place and time for each meeting of the Board, but so that the time appointed is within three months of the date of the meeting last held before the time appointed; and

(b) meetings of the Board shall be held at the places and times so appointed.

(3.) If three members of the Board by notice in writing to the Chairman require the Chairman to appoint a place and time for a meeting of the Board, the Chairman shall appoint a place and time for a meeting so that the meeting may be held within seven days of the day on which he receives the notice.

7. The Administrator may, on the recommendation of the Board, dispense with the services of any member for misbehaviour or for neglect or failure to carry out any of the provisions of this Ordinance. Dismissal  
of members  
of the Board

8. A member shall be deemed to have vacated his office— Vacation of  
office as  
member of  
the Board

(a) if his services are dispensed with in pursuance of the last preceding section;

(b) if he becomes bankrupt or takes advantage of any provision of any Act relating to bankruptcy;

(c) if he becomes of unsound mind;

(d) if he resigns his office by writing addressed to the Administrator and the resignation is accepted by the Administrator;

(e) if he absents himself (except on leave granted by the Board) from two consecutive meetings of the Board; or

(f) if he ceases to be qualified as a member pursuant to section 4 of this Ordinance.

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Appointment of  
Secretary to  
the Board

9.—(1.) The Board may, subject to the directions of the Administrator and with his concurrence, appoint a Secretary to the Board and such clerical and other officers as are necessary for the efficient operation of the Board.

(2.) Subject to any Act, providing for the determination of terms and conditions of employment, which is applicable, a person appointed under this section shall be engaged for such period as the Board, subject to the directions of the Administrator and with his concurrence, determines, and his employment shall be at such salary, wages or rate of pay, and upon such terms and conditions, as the Board, subject to the directions of the Administrator and with his concurrence determines.

General powers  
and duties of  
the Board

10.—(1.) The Board shall—

(a) discuss and consider such matters as it thinks fit concerning the administration of the Hospital; and

(b) after discussing and considering such matters, make such recommendations as it thinks fit to the Director of Health.

(2.) The Board may confer with such registered medical practitioners as it thinks fit on matters of interest to the Hospital.

(3.) The Board may confer with such other persons as it thinks fit on matters of interest to the Hospital and may, at a meeting of the Board, hear or receive correspondence from a person, not being a person employed in the Department of Health, making a complaint or criticism in relation to the administration of the Hospital.

(4.) The Board may, on giving reasonable notice to the Medical Superintendent, visit and inspect the Hospital at any time between eight o'clock in the morning and six o'clock in the afternoon, exclusive of Saturdays and Sundays.

(5.) The powers conferred on the Board by this Ordinance shall not be affected by reason only of there being a vacancy in the membership of the Board.

Reports

11.—(1.) The Board shall, in each year—

(a) in the month of February, furnish to the Minister—

(i) a report as to the condition of the buildings, furniture, fittings, equipment and installations of the Hospital; and

(ii) a statement setting out proposals for such additions and alterations as, in the opinion of the Board, ought to be made to such buildings, furniture, fittings, equipment and installations during the year commencing on the next succeeding first day of July; and

(b) in the month of July, furnish to the Director of Health and to the Administrator for transmission to the Minister the comments of the Board on the administration of the Hospital during the year ended on the last preceding thirtieth day of June.

12. The Minister or Administrator, or any person authorized by either of them in writing to do so, may at any time call a special meeting of the Board, or require the Chairman or the Secretary to the Board to call such a meeting, and it shall be the duty of the Chairman or the Secretary, as the case may be, to call a meeting accordingly.

Minister may call special meeting of the Board

13.—(1.) The Minister or Administrator, or a person authorized by either of them in writing to do so, shall be entitled to be present at any meeting of the Board and to speak at such a meeting but shall not take any other part in the proceedings of the meeting.

Minister may attend any meeting of the Board

(2.) The Director of Health may by leave of the Chairman be present at a meeting of the Board and speak at that meeting but shall not take any other part in the proceedings of the meeting.

14. The Administrator in Council may make regulations, not inconsistent with this Ordinance, prescribing all matters which by this Ordinance are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Ordinance.

Regulations

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